EL Marlins Parent Board

June 27, 2019

Minutes

Attendees:

Charles Gray

Darlene Sittig

Jared Petit

Dave Laporte

Karen Trinceri

Adriana Iacobucci

Nancy Roberts

Corrin Schulze

Meeting called to order at 6:30pm.

**NEW BUSINESS**:

Coaches Report (delivered by Corrin)

* Control panel isn’t working. Ian has not ordered a new wire to connect to the scoreboard. Dave to work with Lauren to make sure it’s ordered on 7/1. Need to wait until 7/1 to be on a new fiscal year. Thought it would be a good idea to come either on 7/8 or 7/9. Adriana to contact Tara to see availability. Conduct training and see if everything works during a practice, rather than at the meet. See if those who are volunteering at the 7/10 meet are available. Recognition for Kevin Lennon’s work.
* Lauren has put together a website for apparel. Hoping to have it ready to go early next week. If ordered next week, it’ll be ready for championships.

Treasurer’s Report.

* Jared presented the attached Treasurer’s report.
* Petty cash to be handled by Jared. Seek to keep a balance around $500.
* Reminder to CC’ Jared on all P.O.s
* Motion made/approved to accept the Treasurer’s Report. Unanimously approved.

Championships.

* Karen to check with Tim Laroca – where/when champs will be and Tim’s provides insurance information.
* Tattoos. Time to restock. Karen to find/order. $132 or so for the last order. Karen to spend about the same amount.

End of Year Celebration.

* Need at least a few days after champs to prepare ribbons/trophies
* Plan for a cookout at Pine Knoll.
* Check on Thursday 8/6 for availability. Karen to check with Park and Rec. Adriana to check with Lauren.

Recent Behavioral Issues

* Sportsmanship issues during Springfield Sharks meet discussed. Coach Lauren addressed with all the kids that were a part of it, and is happy that a lesson has been learned.
* Fecal matter issue was discussed. It would be helpful to reinforce a cleaning log and to have active partnership/involvement of lifeguards. Reminder that parents need to watch their children and if they need help, they should be there to help.

Apparel

* Doing something through a town purchase order takes a long time. Need to anticipate 3+ weeks.
* Displeasure with K&B

Communication.

* Inconsistent Dates/times being communicated. Half of swimmers aren’t in team snap.
* For upcoming season, we need to evaluate what our communication medium will be. Corrin is concerned that parents are getting so many notices they’re not opening and they’re ignoring messages. Need to determine the best way to use. Need to have a website

Meet Volunteer Status/Needs.

* Karen is doing a GREAT job training officials.
* More people stepping up than ever before, and appear to be enjoying it.
* Are we required to have a bullpen when we host.
* Entries need to come out earlier

Computer Timing System.

* See coach’s reporte.

Misc.

* Why do the back doors open?
* Lights – Geordy rented one. Ian going to ask the DPW guy that he works with.
* Printer. Going to print lower quality see if that helps with toner and speed.
* Lindsay Sawyer received a complaint from a Marlins parent regarding the time between the end of Camp and Marlins practice. There are many variables and factors that have led to the start of first practice. Can’t rearrange practice schedule for one family.
* Reminder about “buddy” system with older/younger kids

**OLD BUSINESS**

4th of July Parade.

* Adriana to forward 4th of July email to all Marlins.
* Any high school kids who march with Marlins will get volunteer hour credit.
* Karen to order gummy Marlins. ~$220 worth
* Banners have been ordered from Go Graphics
* Dave to text Lauren to have her print out flyers to put up around the pool.
* Will Arment is donating the truck and trailer.
* Bring a couple of tents to keep cool in the parking lot
* Bubble machines ordered and ready. Will to have a generator.
* Jared to research popup tent with Marlins logo on it.

July 16th Cookout.

* In lieu of, we’ll do an ice cream social after a combined Friday practice.

Fall FUNdraiser.

* Darleen has green light to start thinking about and planning an event.

Fall Stroke and Turn.

* Lauren and Cora to make a proposal to us, with Dates.

Winter Season.

* Discussion tabled.

Parent Board By-laws.

* Nancy and Charles to connect to finalize recommendation.

**UPCOMING BOARD SCHEDULE**:

* Monday, July 22nd, 6:30pm at Pine Knoll (Pine Lodge).
* Monday, September, 16th, 6:30pm – location TBD
* Monday, October, 21st, 6:30pm – location TBD
* Monday, November 18th, 6:30pm – location TBD

Meeting adjourned at 8:09pm

**EL Marlins Parent Board June 8, 2019**  
Minutes

Attendees: Charles Gray Darlene Sittig Jared Petit Adriana Lacobucci Lauren Dwyer

Meeting called to order at 2:30pm. All gave thanks to Darlene for hosting on her back porch.

Board Schedule. Next two meetings: Thursday, June 27th, 6:30pm at Pine Knoll (Pine Lodge) and Monday, July 22nd, 6:30pm at Pine Knoll (Pine Lodge). Starting September, the third Monday of every month we’ll meet at 6:30pm, place TBD.

Treasurer’s Report.

* Jared presented the attached Treasurer’s report.
* Letter provided to the town to open the Marlins Gift Account. EL’s Town Accountant has

provided feedback and the letter will requiring tweaking.

* Laptops have been ordered. Good news – the town will be paying for the computers. Evaluate

whether we need a printer that can also make copies. May need to order a new printer but

we’ll see how the portable one works.

* Jared is responsible/accountability for the Gift Account. Town will be accountable for the Town

Account, but Jared will be watching and reporting to the board. Coaches Report.

* Going great. Kate just got back. Cora and Sophia are finishing school and will be ready.
* Pine Knoll practices starting Wednesday after our first meet.
* Lauren has been in contact with all the other coaches to determine meet warmups / start times.
* When we start at Pine Knoll, the younger kids first at 5:15.
* One swimmer that Lauren has had to write up an incident report on for behavioral related issue.

Lauren is in contact with Donna and will be following Park and Rec protocol and procedures.

* Lauren is keeping track to make sure there are only 3 paid coaches on the deck on average.
* Lauren needs more help with emails coming from the board on parent related items (apparel,

etc.) Mock Meet Prep.

* Lauren using the old laptop. Should work to set up the meet, as we can, with the new laptops.
* Software needed from the League.
* Need to make sure the starting system is charging.
* Need to make sure there’s cross-training on the timing system. Knowledge transfer needs to be

a priority.

Upcoming Meets (issues/concerns).

• First meet is vs. Springfield Sharks at Springfield. Opportunity for our volunteers to shadow their volunteers.

Communications Update.

* Generally, Team Snap seems to be working well. Only constructive feedback is to see if there’s something we can do to reduce the number of alerts. Darlene looking into taking practice calendar out of the app because beginning next week we’ll have a regular and routine 5 day-a- week practice schedule.
* Still using Sign Up Genius for meet/volunteer sign up. So, currently using a combo of both. All the right people have access.

Parent email covering a few things (Charles to draft and send a copy to everyone before Bruin’s game tomorrow)

1. Send draft to board Sunday.
2. Mock Meet on 6/12. And VOLUNTEERS. Volunteers show up 5:30. Meet starts at 6.
3. Volunteers for future meets. Reminder.
4. Marlins marching in the 4th of July Parade. Sign Up Genius. Reach out to Darlene. Thank you to

Will Arment for volunteering the truck and flatbed trailer and railings.

1. Friday after July 4th BBQ. Swimmers / Parents invited.
2. Apparel. – They need a password EL Marlins is the password to enter into the K&B site.

Apparel.

* Lauren has given Corrin info for College Promo that has low prices on shirts.
* K&B is up and running on the website for ordering of supplemental apparel.
* Town paid for shirts/caps are ordered.

Volunteers.

* Darlene is back focusing on Marlins after many other commitments.
* Jen Wands is running concessions.
* Adriana has the till that she will get Jared. Adriana also has a bin of leftover stuff that she’ll get

to Jared. 4th of July.

* Charles to figure out how we get a spot in the parade.
* Parents/Swimmers to reach out to Darlene if interested in decorating the float.
* Sign Up Genius for parade marching.

Team Events / Fundraisers.

* All team cookout the Friday after the 4th of July. Marlins gift account will purchase burgers/dogs/buns and BYO everything else.
* Bowling Day (50-50 split with shaker bowl). Look at late august or September. Darlene to set it up and organize.

Misc.

* For Winter Champs, one team shouldn’t have both bullpen and concessions.
* Lauren to make a proposal for what Winter Stroke and Turn Looks Like Meeting adjourned at 3:45pm